

GREAT COXWELL PARISH COUNCIL

Reading Room, Great Coxwell, Oxfordshire, SN7 7NB

Clerk: Joanne King clerk@greatcoxwell.com

Minutes of Great Coxwell Parish Council meeting held on Monday 15th March 2021, via video conferencing.

Parish Councillors Present:	Richard May (Chair) Michael Gooch Michael Harris Jacqui Russell C/Cllr Judy Heathcoat D/Cllr Elaine Ware D/Cllr Simon Howell 2 members of the public
Officers in attendance	Joanne King, Parish Clerk Daryoush Sharifi, RFO
	Chaired by Richard May. Councillor May welcomed everyone to the Parish Council meeting utilising Zoom Video Conferencing to overcome the current Coronavirus restrictions. He reminded everyone that the meeting will be recorded.
1/2/21	Apologies for Absence None
2/2/21	Minutes of Parish Council meeting 25th January 2021 Signed as correct minutes.
3/2/21	Declarations of interest None.
4/2/21	Public Question Time a) Concerns were raised about the state of repair of the boundary walls, of a property in the village; Chair to contact owners.
5/2/21	County Councillors Report Members received and NOTED report.
6/2/21	District Councillors Report Members received and NOTED report. Chair thanked D/Cllr Ware for assisting the Council in ascertaining correct road names within the village.
7/2/21	Finance a. Invoices awaiting approval. Members PROPOSED paying the following invoices. This was SECONDED and RESOLVED. a) Officer remuneration £900 b) Richard May boxes £69.94 Invoices previously agreed, to be paid. It was NOTED and APPROVED. a) Playdale equipment repairs PC094 £903.24 (£752.70 plus VAT) b) Falcon Insurance excess £1000. Reading Room meeting RR067. b. RFO distributed the following financial documents prior to the meeting.

	<p>Members NOTED the following documents.</p> <ul style="list-style-type: none"> • GCPC-Bank Balance: activities and balance of the three accounts • GCPC-Expenditure: payments made against each account. • Exp-Sup-Analyses: suppliers payments made against the three accounts. • GCPC-Inc: income report for the year 2020-2021 • VAT-Refund: VAT refund report preparation for year 2020-2021 • Budget VS Actual: Budget 2020-2021 vs Actual • Exp Monthly Analysis: expenditure monthly analysis for accounts year 2020-2021 • Utility Inv Paid: utilities paid by direct debit and invoices received from suppliers for year 2020-2021 • Bank Reconciliation: reconciliation of issued cheques and direct debit cleared by bank. <p>c. Auditor Members NOTED update.</p> <p>d. Review of all the governance documents and update website RFO updated Members that all documents have been received/updated, next step is to update the website with these documents.</p> <p>e. OALC membership Members PROPOSED to renew £146.16 OALC membership. This was SECONDED and RESOLVED.</p> <p>f. Grass cutting – OCC contract renewal/payment. Members NOTED new details for receiving payment from OCC.</p>
8/2/21	<p>Planning Information/update:</p> <ul style="list-style-type: none"> a) Planning Appeal Consultation – P18/V0259/O – GCO – The Steeds South – still awaiting. b) Road flooding, site of Fernham Fields/The Steeds development. Oxfordshire County Council have been investigating the problem and have investigated the planning conditions, still ongoing. <p>For comment:</p> <ul style="list-style-type: none"> a) P20/V1027/DIS, Faringdon Golf Course, Great Coxwell It was NOTED that the tree officer requested more details and still awaiting drainage officer reply. Correspondence regarding the footpath and associated conditions had been discussed with OCC officer.
9/2/21	<p>Park</p> <ul style="list-style-type: none"> a. Lease - ongoing b. COVID-19 compliance - it was NOTED checks and signs still in place. c. Correspondence regarding padlock on park – it was AGREED for councillor Russell to investigate opening the rear gate/COV19 compliance. d. It was NOTED that Playdale repairs have been completed. e. Cllr Russell to investigate larger “No Dogs” sign for park.
10/2/21	<p>Telephone Box – Book exchange</p> <ul style="list-style-type: none"> a. COVID-19 compliance update, thanks to D/Cllr Heathcoat for contacting the correct officer to give advice to the Parish Council. It was NOTED signs and sanitiser was in place. Risk Assessment had been carried out.
11/2/21	<p>NP team Members NOTED Conservation Area update.</p>
12/2/21	<p>NAG Cllr Gooch updated members on recent NAG meeting, highlighting initiatives on 20mph and Speed Watch schemes.</p>
13/2/21	<p>Litter and Dog mess</p>

	It was reported to the Council that there was an increase in dog mess around the Barn; members AGREED Cllr Harris to write to National Trust asking for their assistance in this matter.
14/2/21	<p>Defibrillator request</p> <p>A proposal to install a defibrillator at the Reading Room was sent to the Council prior to the meeting. The proposal was seeking:</p> <ul style="list-style-type: none"> • Permission from the Council for a defibrillator to be mounted on Reading Room wall. • Council to provide/pay for electrical spur and electrical installation. • Council to cover the costs of the electricity bill (minimal). • Council to endorse any applications for funding. <p>After discussion, Parish Council would like to have further details regarding the cost of electrical installation and more information regarding the number and composition of the group who will be responsible for the maintenance and use of the defibrillator.</p> <p>It was PROPOSED that the Parish Council in principle welcomes this project and agrees to it being placed outside of the Reading Room but would like more information regarding associated costs and the group who will be responsible for it before taking a final decision. This was SECONDED and RESOLVED. The agreement in principle will allow the applicant to research this project more confidently.</p>
15/2/21	<p>Reading Room update</p> <p>a) Members NOTED kitchen upgrade works.</p> <p>b) Members NOTED insurance/contractor works starting this week.</p>
16/2/21	<p>Correspondence</p> <p>a) It was NOTED tree coppicing along Coxwell Road had been carried out by the landowner for ditch improvements.</p>
17/2/21	<p>Business/Announcements/Items to be added to next month's agenda.</p> <p>a) C/Cllr Heathcoat was asked to convey the thanks from the Parish Council to Arthur McEwan-James OCC Officer who has greatly assisted the Council in the past and more recently has very promptly delivered good advice about several issues raised by the Council.</p> <p>b) Cllr Heathcoat advised members that she will not be standing in the forthcoming County Council Elections as a candidate. The Parish Council whole heartedly thanked her for her long-standing service to the village and the wider area. Her knowledge, enthusiasm, and determination to get a job done will be sorely missed.</p>
18/2/21	<p>Date of next meeting</p> <p>Parish Council meeting 26th April 2021 at 7:15pm.</p>

Meeting finished 8:15pm